

Asset Management Committee (AMC)
Texas Association of State Senior College & University Business Officers
Winter 2021 Meeting Agenda

Date & Time January 19, 2021 10:06 am

Location Microsoft Teams virtual meeting

Call meeting to order Frank Gonzalez, Chair

Roll Call Cristy Jones, Secretary
66 attendees, names are on attached page.

OLD BUSINESS:

Executive Vote on Permanent Committee Frank Gonzalez

At the October TASSCUBO Executive Committee meeting it was voted on and approved that the Asset Management Committee (AMC) would become a permanent standing TASSCUBO committee and that the TASSCUBO By-Laws would be updated to reflect that decision. As of this date Frank has not been able to verify that the by-laws were update but he would check with the newly elected TASSCUBO Director of By-Laws to ensure that they have been updated.

Inventory Certifications Frank Gonzalez

Ideas for performing inventories when limited access to campus and increased remote (off campus) equipment: change in inventory time frame if possible, extend time frame if necessary; think about using RFID instead of bar code scanning; emailing staff that is not on campus before entering campus work spaces; verifying equipment off campus with pictures; requiring departments keep lists of equipment that employees are using remotely; using pinging to verify computing assets and verifying those that did not get a hit.

Tracking IP addresses for Annual Inventory Todd Gregory, Vice Chair

Discussed and introduced Rick Dillard for his Demo of software used at MD Anderson to ping computers for electronically taking and verifying their computing assets inventory. Presentation Slides were provided to committee members.

GASB 87 Capital Leases Todd Gregory

Discussed and introduced Dana Malone and Marili Cavazos for their presentation of UT System's lessons learned from early implementation of GASB 87 Leases. Presentation Slides were provided to committee members.

MISSION STATEMENT: *The TASSCUBO Asset Management Committee will endeavor to provide clear guidance of State Property Accounting rules and processes.*

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NEW BUSINESS:

New officer elections at Summer meeting Frank Gonzalez

Frank announced that if any AMC member is interested in an AMC Officer position as Chair, Vice Chair or secretary, to send him an email at fg01@txstate.edu. He would like to know members intentions by April 19th, 2021. The officer positions require a three-year commitment, especially that of the Chair. The elected AMC Chair also needs to be approved by the current TASSCUBO President. A new AMC officer position will also be created as Frank will become/assume the officer position of Past Chair.

Meeting Adjourned by Frank Gonzalez, 11:27 am

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Name	University	Name	University	Name	University
Elicia Rankin	Angelo State University	Rhonda Jones	TAMU Texarkana	Jeff Scarpelli	UNT Health Science Center
Jackie Baxter	Angelo State University	Toni Burton	TAMU Texarkana	Julie Meisinger	UNT System
Lanell Nichols	Angelo State University	Geoffrey Krieghoff	TAMU Texarkana	Mariana Salazar	UNT System
Carissa Saenz	Lamar State College Orange	Erin Miller	TAMU Transportation Institute	Paula Welch	UNT System
Spencer Sims	Lamar University	Dan McCormick	Texas Southern University	Carolyn Record	UT Arlington
Rick Dillard	MD Anderson	Frank Gonzalez	Texas State University	Deborah Sandoval	UT Arlington
Gary Reddicks	MD Anderson	Raquel Diaz Jaquez	Texas Tech Health Science Center El Paso	Stephanie Scott	UT Arlington
Linda Rose	Midwestern State University	Cristy Jones	Texas Tech University	Daniel Dominguez	UT El Paso
Amanda Withers	Sam Houston State University	Carole Wardroup	Texas Tech University Health Science Center	Heide Hellriegel	UT Health Science Center Houston
Donna Slott	Sam Houston State University	Terry Dalton	Texas Tech University Health Science Center	Elias Sanchez	UT Health Science Center San Antonio
Tracy Farris	Sam Houston State University	Paul Tichenor	University of Houston Downtown	Patricia Perez	UT Health Science Center San Antonio
Ann Foster	Stephen F Austin University	Sumiithra Sripatham	University of Texas	Rafael Munoz	UT Health Science Center San Antonio
Jenny Caddel	TAMU	Sandhya Akella	University of Texas	Yvette Martinez	UT Health Science Center San Antonio
Todd Gregory	TAMU	Andrea Castro	University of Texas System	Michael Linton	UT Medical Branch
Jared Kotch	TAMU AgriLife	Jamie Frey	University of Texas System	Marcus Celaya	UT Permian Basin
Amanda Reams	TAMU Commerce	Kim Dubnansky	University of Texas System	Blanca Garcia	UT San Antonio
Debbie Gonzalez	TAMU Commerce	Wan Zhang	University of Texas System	Cynthia Schweers	UT San Antonio
Sarah Baker	TAMU Commerce	Crystal Saenz	University of Texas System	Min Ren	UT San Antonio
Tyler Higgins	TAMU Corpus Christi	Dana Malone	University of Texas System	Anthony Bly	UT Southwestern
Betty Mounts	TAMU Corpus Christi	Marili Cavazos	University of Texas System	Carlos Alanis	UTRGV
Judy Harral	TAMU Corpus Christi	Joseph Navapraditar	UNT	Elia Lopez	UTRGV
Dorothy Dockery	TAMU Forest Service	Karla Romine	UNT	Lilia St Clair	UTRGV

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