

# Legislative Appropriations Request

## Higher Education Consistency Standards

The following consistency standards were agreed upon by the TASSCUBO Budget Committee on May 25, 2012. The intent of these standards is to simplify the LAR process.

### **Administrator's Statement**

- Based on the LAR instructions, Board member information is only required by systems and independent institutions.
- Systems and independent institutions should include a statement similar to the following in the Administrator's statement.

*The Texas Tech University System is governed by a Board of Regents. The current members of the Board of Regents are included in the Organizational Chart.*

- Eliminate the Board of Regents from the Administrator's statement and include in the Organizational Chart.

### **Organizational Chart**

- All institutions would include the chain of command from the Board of Regents to the Vice President level of the institution (i.e., Board of Regents, Chancellor, President, Vice President/Provost). For some Health Related Institutions, Deans would be included if they report directly to the President and not to a Provost.
- Positions below a Vice President Level should be excluded.
- Detailed Board of Regent information would be provided if required by the institution.
- An example of the proposed Organizational Chart changes is attached.

### **Schedule 3A Strategy Request – Formula and Other Common Strategies**

- The following verbiage should be included in the strategy description and justification section for formula funded and other common strategies. Verbiage should not be included in the Internal/External factors section.

#### **General Academic Institutions:**

##### Instruction and Operation Formula

The Instruction and Operations Formula provides funding for faculty salaries, departmental operating expense, library, instructional administration, research enhancement, student services and institutional support. The funds are distributed on a weighted semester credit hour basis. The rate per weighted semester credit hour is established by the Legislature each biennium.

### Teaching Experience Supplement

The Teaching Experience Supplement formula provides an additional weight of 10 percent to lower and upper division semester credit hours taught by tenured and tenure-track faculty.

### Infrastructure Support

The Infrastructure Support formula distributes funding associated with plant-related formulas and utilities. This formula is driven by the predicted square feet for universities' educational and general activities produced by the Coordinating Board Space Projection Model. The portion of the formula related to utilities is adjusted to reflect differences in unit costs for purchased utilities, including electricity, natural gas, water and wastewater, and thermal energy.

### Research Development Fund

The Research Development Fund is distributed among eligible institutions based on the average amount of restricted research funds expended by each institution per year for the three preceding fiscal years. The purpose of these funds is to promote research capacity.

### Competitive Knowledge Fund

The purpose of the Texas Competitive Knowledge fund is to support faculty for the purpose of instructional excellence and research.

## **Health Related Institutions:**

### Instruction and Operation Formula

The Instruction and Operations Formula provides funding for faculty salaries, departmental operating expense, library, instructional administration, student services and institutional support. (Insert one of the following sentences here based on the strategy.) The rate per weighted student headcount or full time equivalent is established by the Legislature each biennium.

- The formula for this strategy is based on weighted medical student headcounts.
- The formula for this strategy is based on weighted dental student headcounts.
- The formula for this strategy is based on weighted biomedical student full time equivalent.
- The formula for this strategy is based on weighted nursing student full time equivalent.
- The formula for this strategy is based on weighted pharmacy student full time equivalent.
- The formula for this strategy is based on weighted public health student full time equivalent.
- The formula for this strategy is based on weighted allied health student full time equivalent.

### Infrastructure Support

The Infrastructure Support formula distributes funding associated with plant support and utilities. This formula is driven by the predicted square feet for health related institutions produced by the Coordinating Board Space Projection Model.

Because the Space Projection Model does not account for hospital space, separate infrastructure funding for hospital space at The University of Texas Medical Branch at Galveston, the University of Texas M.D. Anderson Cancer Center, and The University of Texas Health Science Center at Tyler shall be included in the total funding for hospital and patient care activities. (This paragraph would only be included for these three institutions).

### Research Enhancement

The Research Enhancement formula allocates \$1,412,500 to each institution in addition to 1 percent of the research expenditures as reported to the Texas Higher Education Coordinating Board. These funds are used to support the research activities of the institution.

### Graduate Medical Education

The Graduate Medical Education formula allocates funding based on the number of medical residents. These funds shall be used to increase the number of resident slots in the State of Texas as well as faculty costs related to GME.

### Medical Loans

Section 61.539 of the Texas Education Code requires the 2% of the resident medical school tuition be transferred for repayment of student loans of physicians serving in designated state agencies or economically distressed or rural medically underserved areas of the State.

### Permanent Health Fund for Higher Education

This strategy includes the institution's allocation of the Permanent Health Fund for Higher Education. The purpose of these funds includes medical research, health education or treatment programs.

### Other Permanent Health Funds (Education Code, Section 63.101)

Funding for this strategy is derived from annual distributions of Permanent Health Funds established Section 63.101 of the Texas Education Code. These are appropriated for research and other programs that are conducted by the institution and that benefit the public health.

### **All Institutions**

#### Staff Group Insurance

This strategy is to provide proportional share of staff group insurance premiums paid from Other Educational and General funds.

### Worker's Compensation

The strategy funds the Worker's Compensation payments related to Educational and General funds.

### Texas Public Education Grants

This strategy represents tuition set aside for the Texas Public Education Grants program as required by Section 56.033 of the Texas Education Code.

## **Schedule 3A - Strategy Request - Special Items**

- Schedule 9, Special Item Information should be considered the primary schedule for all continuing special item requests.
- The mission statement from Schedule 9 should be used as strategy description and justification on Schedules 3A.
- In the Internal and External Factors Section, use the following statement:  
*Additional information for this strategy is available in Schedule 9, Special Item Information.*

## **Schedule 4A – Exceptional Item Request**

- The LAR instructions specifically state that Schedule 9, Special Items is not required for new special items.
- Information, similar to the Special Item schedule, is required in the Strategy Description and Justification section of the Exceptional Item Request.

## **Schedule 1A – Other Educational and General Income**

- Institutions should only include income that meet the definition of Other Educational and General income as defined in the Section 51.009c of the Texas Education Code. Interest Income on Educational and General funds is not specifically defined in this statute but is required on Schedule 1A.
- Refunds and Installment Payment Forfeits – Net refunds and installment payment forfeits out of gross tuition and report zero on the Refunds and Installment Payment Forfeits lines.
- Institutions are allowed to deduct tuition charged when the institution will not receive formula funding for the student or course. The institution should include 100% of the tuition charged, including the statutory amount in these cases.

## **Omitted Schedules**

- A list of Schedules not included in the LAR should be included right after the Table of Contents. An example is attached. Institutions should no longer insert blank pages for the schedules that are omitted if they are included on this list.